CONFIDENTIAL

giz Postfach 5180 • 65726 Eschborn

To all tenderers

Date 13.11.2026

Tender number: **10064651**
Project processing number: **G-012571-002**

Type of procedure: **Negotiated award with competitive tender according to Section 50 UVgO**

Invitation to submit a request to participate

Dear Sir/Madam,

We intend to award the services described in the enclosed procurement documents.

In a first step, please only submit your request to participate (self-declaration of eligibility) by 30.11.2026 12:00 (Berlin time) in English. Details of our submission requirements are explained in the terms and conditions for application. By submitting your offer, you accept GIZ's General Terms and Conditions of Contract (in the version valid currently).

We will make a selection on the basis of the criteria laid out in the self-declaration of eligibility and invite all tenders who meet the criteria to submit a tender.

If a consortium is to be formed for the service offered, please submit the consortial declaration.

GIZ also reserves the right to award the contract on the basis of initial tenders without entering into negotiations.

Deutsche Gesellschaft für
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Anna Sophie Herken

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BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Planned schedule for the rest of the procurement procedure:

Information about the evaluation of the requests to participate, and invitation to tender	Mid December
Deadline for submission of a tender	08.01.2027
End of negotiations	End of January
Contract award and information about the result of the evaluation	February 2027
End of binding period (i.e. bids no longer legally binding)	15.04.2027
Commencement of service delivery	February 2027

Sustainability
We have developed a Guide for Practicing Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We invite you to go through GPS and obtain a participation certificate.

Participation in GPS does not influence the award decision in this procedure. However, we would very much welcome your taking part in GPS: http://gps.giz.de/en.

Yours sincerely,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Anna Rosenberg
Contract Management, E290

Annexes

1. Application requirements of GIZ for the award of contracts for service and work below the EU threshold (in version valid currently)
2. General Terms and Conditions of Contract for Supplying Services and Work (in the version valid currently)
3. Terms of reference (ToR)
4. Assessment grid for the technical evaluation of tenders (TAG)
5. Draft contract
6. Self-declaration of eligibility
7. Price schedule
8. Data protection information on GIZ awarding process and contracts
9. Declaration by candidate/bidding consortium (Consortial Declaration) *if necessary*
10. Annex VI of the Delegation or Contribution Agreement 'Communication and Visibility Plan'